



Facility Reservation and Use Agreement

Contact Person				Company/Organization				
Mailing Address								
City				State			Zip	
Daytime Phone				Evening Phone				
Email				Reservation Sign To Read:				
Event Purpose								

DATE(S): **AREA(S):** **EXPECTED ATTENDANCE:**

Santee Lakes has an **Approved Vendor List for insurance and safety purposes**. Utilizing companies that are **NOT** on the Santee Lakes Approved Vendor List will require those companies to provide proof of liability insurance in the amount of \$1,000,000 naming Padre Dam Municipal Water District as additional insured and a copy of a valid City of Santee Business License. A non-compliance citation will be given to this permit holder if vendors, not on the Santee Lakes Approved Vendor List, are providing service to this function, on park property, without District approval and/or without having provided the District with proof of liability insurance.

Is a professional event planner or picnic company organizing this event? YES NO

If YES, please provide the company name & phone number: _____

Will a caterer be used? YES NO

If YES, please provide the company name & phone number: _____

Will any other rental equipment, rides, inflatables, games, or services be used in the Park during your event? YES NO

If YES, please provide the following: **Company Name** **Phone Number** **Service/Equipment Provided**

1. _____
2. _____

RULES-REGULATIONS AND WAIVER

1. Payments and Deposits are due at the time of reservation. Areas are reserved on a first come, first serve basis.
2. Reservations can be made one year in advance.
3. Groups of 300 or more must reserve all of Lake 1 (Areas A-D: \$525) or all of North Lake 5 (Areas L-Q: \$900), plus applicable fees.
4. Cancellation Policy: Fees are non-refundable and non-transferable. The exception is rain as determined by park staff on day of event.
5. A cleaning deposit will be required for all groups up to the same amount paid for the reservation.
6. Visitors shall not be permitted on Park premises while intoxicated or under the influence of alcohol or drugs. No Kegs allowed.
7. Park hours vary and are posted at the front gate.
8. All visitors entering the park in a vehicle must pay the day-use fee. Prepaid gate tickets are available for purchase at the park office.
9. Visitors must abide by all park rules and regulations.
10. Visitors shall not engage in soliciting, selling, or peddling any goods or services, or distribute any circulars in the Park, without prior approval of the District.
11. Amplifying sound equipment can only be used in reserved areas with prior approval of the District. Payment of applicable permit fees is required. The noise level of any amplified sound shall not cause unreasonable discomfort or annoyance to other Park visitors, or to any persons within hearing range outside the Park. At no time shall the ambient noise level exceed fifty (50) decibels at a distance of 50 feet from the source. Live bands not permitted.
12. Visitors shall not possess or discharge any firearms, other weapons or fireworks, or any other article of an explosive nature within the Park. Visitors shall not possess or use any archery equipment, darts, or other projectiles within the Park.
13. **Event liability insurance will be required for corporate parties and/or picnics of 300 guests or more; OR of any picnic/party as deemed necessary in the judgment of the Park Manager. Ask Park Staff for details.**

This agreement is in accordance with policies as established by the Director's of Padre Dam Municipal Water District. Failure to comply by any group or individual shall cause reason to revoke this agreement and forfeiture of all fees and deposit. I certify that I have read and will abide by the rules and guidelines which govern the use of this facility or will be required to forfeit any submitted deposit in full.

Signature _____ Date _____

Reserved Area(s)	Amount	Total Fee	Deposit
	\$	\$	\$
Horseshoes & Pits including shoes	\$10.00 per lane	\$	\$25 per set
Horseshoes & Pits without shoes	\$5.00 per lane	\$	
Volleyball & Net	\$15.00	\$	\$50 per set
Amplified Music Permit (No Bands)	\$50.00	\$	
Dunk Booth Fee	\$30.00	\$	
Inflatable Permit	\$30.00	\$	
Dumpster Fee	Market	\$	
Portable Restroom Facilities <small>The cleaning and stocking of portable restrooms is the responsibility of the permit holder, not Santee Lakes.</small>	Market	\$	

PAYMENT TYPE:

Cash:

Check: #: _____

Charge:

Date Paid Deposit Return Date

Total Use Fees	\$	\$		
----------------	----	----	--	--

Approved by: _____ Date: _____
05/07