



## Clubhouse Facility Reservation and Use Agreement

Contact Person		Company/Organization	
Mailing Address			
City		State	Zip
Daytime Phone		Evening Phone	
Email		Reservation Sign To Read:	
Event Purpose			

**DATE(S):**

**EXPECTED ATTENDANCE:**

Santee Lakes has an **Approved Vendor List** for insurance and safety purposes. Utilizing companies that are **NOT** on the Santee Lakes Approved Vendor List will require those companies to provide proof of liability insurance in the amount of \$1,000,000 naming Padre Dam Municipal Water District as additional insured and a copy of a valid City of Santee Business License. A non-compliance citation will be given to this permit holder if vendors, not on the Santee Lakes Approved Vendor List, are providing service to this function, on park property, without District approval and/or without having provided the District with proof of liability insurance.

Is a professional event planner or picnic company organizing this event? YES  NO

If YES, please provide the company name & phone number: \_\_\_\_\_

Will a caterer be used? YES  NO

If YES, please provide the company name & phone number: \_\_\_\_\_

Will any other rental equipment or services be used in the Park during your event? YES  NO

If YES, please provide the following: **Company Name**                      **Phone Number**                      **Service/Equipment Provided**

1. \_\_\_\_\_
2. \_\_\_\_\_

### RULES-REGULATIONS AND WAIVER

1. Payments and Deposits are due at the time of reservation. The Clubhouse is reserved on a first come, first serve basis.
2. Reservations can be made one year in advance.
3. Cancellation Policy: Fees are non-refundable and non-transferable. The exception is rain as determined by park staff on day of event.
4. A cleaning deposit of \$75.00 will be required for all groups. The deposit will be refunded upon the satisfactory clean up of the premises, as determined by the District. Groups will be held responsible for any breakage, loss, or damage resulting from their use of the Clubhouse, and shall pay the full cost of repairs or replacements.
5. Visitors shall not be permitted on Park premises while intoxicated or under the influence of alcohol or drugs. No Kegs allowed.
6. Park hours vary and are posted at the front gate.
7. All visitors entering the park in a vehicle must pay the day-use fee. Prepaid gate tickets are available for purchase at the park office.
8. Visitors must abide by all park rules and regulations.
9. Visitors shall not engage in soliciting, selling, or peddling any goods or services, or distribute any circulars in the Park, without prior approval of the District.
10. Amplifying sound equipment can only be used in reserved areas with prior approval of the District. Payment of applicable permit fees is required. The noise level of any amplified sound shall not cause unreasonable discomfort or annoyance to other Park visitors, or to any persons within hearing range outside the Park. At no time shall the ambient noise level exceed fifty (50) decibels at a distance of 50 feet from the source. Live bands not permitted.
11. Visitors shall not possess or discharge any firearms, other weapons or fireworks, or any other article of an explosive nature within the Park. Visitors shall not possess or use any archery equipment, darts, or other projectiles within the Park.

This agreement is in accordance with policies as established by the Director's of Padre Dam Municipal Water District. Failure to comply by any group or individual shall cause reason to revoke this agreement and forfeiture of all fees and deposit. I certify that I have read and will abide by the rules and guidelines which govern the use of this facility or will be required to forfeit any submitted deposit in full.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Reserved Area(s)	Amount	Total Fee	Deposit
	\$75.00	\$	
Cleaning Deposit	\$75.00	\$	\$
Amplified Music Permit (No Bands)	\$50.00	\$	
		\$	

**PAYMENT TYPE:**

Cash:

Check:  #: \_\_\_\_\_

Charge:

Total Use Fees	\$	\$		
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Approved by: \_\_\_\_\_ Date: \_\_\_\_\_