



Santee Lakes Recreation Preserve

9310 Fanita Parkway • Santee, CA 92071 • 619.596.3141 • www.santeelakes.com

Facility Reservation and Use Agreement

Form with fields: Contact Person, Company/Organization, Mailing Address, City, State, Zip, Daytime Phone, Evening Phone, Email, Event Purpose, Reservation Sign to Read, Date(s), Area(s), Expected Attendance

Santee Lakes has an Approved Vendor List for insurance and safety purposes. A non-compliance citation will be given to this permit holder if vendors, not on the Santee Lakes Approved Vendor List, are providing service to this function, on Park property, without District approval and/or without having provided the District with proof of liability insurance. Is a professional event planner or picnic company organizing this event? YES [] NO [] Company name and phone number: _____ Will a caterer be used? YES [] NO [] Company name and phone number: _____ Will any other rental equipment, rides, inflatables, games, or services be used in the Park during your event? YES [] NO [] If YES, please provide the following: Company Name Phone Number Service/Equipment Provided 1. _____ 2. _____

RULES, REGULATIONS AND WAIVER

- 1. Cancellation Policy: Fees are non-refundable and non-transferable. The exception is rain as determined by Park Staff on day of event.
2. Payments and deposits are due at the time of reservation. Areas are reserved on a first come, first served basis. Reservations can be made one year in advance.
3. Groups of 300 or more must reserve all of Lake 1 (Areas A-D and Gazebo 1) or all of North Lake 5 (Areas Q-V and Gazebo 3), plus applicable fees.
4. An event deposit will be required. Event deposits are returned within 30 days of the event at the discretion of Park Staff. (Initial)
5. Pets are not permitted. (Initial)
6. Visitors shall not be permitted on Park premises while intoxicated or under the influence of alcohol or drugs. Kegs are not permitted.
7. Smoking and vaping are prohibited, including tobacco, marijuana, and hookah. (Initial)
8. Tables are to remain in the designated Reserved Area. Park Staff is not responsible for moving tables. Moved tables must be returned to their original location. (Initial)
9. Park hours vary and are posted at the front gate. Event must conclude, including clean up time, by posted Park hours.
10. All visitors entering the Park in a vehicle must pay the day-use fee. Prepaid gate tickets are available for purchase at the Park Office.
11. Visitors must abide by all Park rules and regulations.
12. Visitors shall not engage in soliciting, selling, or peddling any goods or services, or distribute any circulars in the Park, without prior approval of the District.
13. Amplifying sound equipment can only be used in reserved areas with prior approval of the District. Payment of applicable permit fees is required. The noise level of any amplified sound shall not cause unreasonable discomfort or annoyance to other Park visitors, or to any persons within hearing range outside the Park. At no time shall the ambient noise level exceed fifty (50) decibels at a distance of 50 feet from the source. Live bands not permitted.
14. Visitors shall not possess or discharge any firearms, other weapons or fireworks, or any other article of an explosive nature within the Park. Visitors shall not possess or use any archery equipment, darts, or other projectiles within the Park.
15. Event liability insurance will be required for corporate parties and/or picnics of 300 guests or more; OR of any picnic/party as deemed necessary in the judgment of the Park Manager. Ask Park Staff for details.

This agreement is in accordance with policies as established by the Directors of Padre Dam Municipal Water District. Failure to comply by any group or individual shall cause reason to revoke this agreement and forfeiture of all fees and deposit. I certify that I have read and will abide by the rules and guidelines which govern the use of this facility or will be required to forfeit any submitted deposit in full.

Signature

Date

Table with 3 columns: Reserved Area (s), Amount, Total Fee. Rows include Area, Event Deposit, Horseshoes & Entire Pit, Horseshoes & Pits including shoes, Horseshoes & Pits without shoes, Volleyball & Net, Amplified Music Permit (No Bands), Inflatable Permit, Dumpster Fee, Portable Restroom Facilities.

Total Use Fee \$

PAYMENT TYPE: Cash: [] Check: [] #: Charge: [] Date Paid: Confirmation:

Approved by: Date: Deposit Return Date:

Park Hours on Event Day: