



To Whom it May Concern:

We believe the Santee Lakes Recreation Preserve has a special opportunity to align our philanthropic efforts in the community with the values of Santee Lakes. Every year, Santee Lakes generates shared value by partnering with community events. Due to the large volume of requests we receive, we have established the following guidelines to help facilitate our process:

1. Requests are considered for any charitable or tax-exempt organization within the Padre Dam Municipal Water District. If your organization is not located within this District, please contact a business near you.
2. Requests align with our organizational community partnership goals in the areas of recreation, wildlife preservation, the protection of environmental assets, and volunteerism.
3. The decision whether to partner with your organization is at the sole discretion Santee Lakes Recreation Preserve.
4. We recommend requests are submitted in writing, on organizational letterhead, and received at least four to six weeks prior to the event. We require the following information for consideration:
 - The date of your event
 - Who is benefiting from the event
 - How your organization aligns with our organizational goals in regards to recreation, wildlife preservation, the protection of environmental assets, or volunteerism
 - A contact person, mailing address, email, and phone number
5. Requests are fulfilled by the date of event. Please understand that most requests will be fulfilled a few weeks before the event.

If you are interested in a community partnership with Santee Lakes Recreation Preserve, please send your letter of request to:

Santee Lakes Recreation Preserve
Attn: Community Partnerships
9310 Fanita Parkway
Santee, CA 92071