



Santee Lakes Recreation Preserve  
9310 Fanita Parkway Santee, CA 92071

619.596.3141 office  
www.santeelakes.com

Premium Vendor \$350.00

Preferred Vendor \$150.00

### APPROVED VENDOR APPLICATION 2023

Business Name \_\_\_\_\_

Business Location \_\_\_\_\_  
(Not P.O. Box) Street Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Customer Contact Telephone ( ) \_\_\_\_\_ Secondary Contact ( ) \_\_\_\_\_

Email Address \_\_\_\_\_

Complete Description of Business/Services Offered: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Santee Business License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
State License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
Federal Tax ID #: \_\_\_\_\_ State Tax ID #: \_\_\_\_\_

**ENTER BELOW NAMES OF OWNERS, PARTNERS, OR CORPORATE OFFICERS – Use additional sheets as necessary**

Owner Name \_\_\_\_\_ Title \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
Address \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_  
Street \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Owner Name \_\_\_\_\_ Title \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
Address \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_  
Street \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**REFERENCES (1 professional reference)**

Name \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_ Bus. Phone ( ) \_\_\_\_\_

Submitting this application does not guarantee District approval. Applications will be reviewed by the District and the vendor will receive notification of approval or rejection within 10 business days of the District's receipt of this application. Applications that are incomplete or are not properly filled out will be rejected. If approved, the Vendor Permit is effective on the date of issuance and is valid for duration of the calendar year (through December 31<sup>st</sup>). There is no automatic renewal at the end of the calendar year. Vendors must apply each year if they wish to remain on the Vendor List. Applicant must provide a list of at least 1 references. Applicant must provide a high level of customer service. Applicant must have a reputation for professional business practices. Applicant must have a valid City of Santee Business License. Applicant must provide proof of liability insurance in the amount of \$1,000,000/\$2,000,000 naming Padre Dam Municipal Water District as additional insured (copy of insurance certificate must be on file for the duration of the permit period).

*The above information is true and accurate to the best of my knowledge. If it is found to be untrue, I acknowledge that Santee Lakes Recreation Preserve will deny my application.*

Signature \_\_\_\_\_

Date \_\_\_\_\_

Dear Vendor,

Enrollment is now open for the 2023 Santee Lakes Approved Vendor List!



This is an opportunity for local businesses to provide their services in the Park for events or visitor needs. Santee Lakes requires guests/campers to utilize vendors on our Approved Vendor List to conduct business in the Park such as catering, inflatables, food delivery, and/or RV repair. Santee Lakes has 300 RV spaces, 10 cabins, and 27 picnic/event areas that are reserved the majority of the year. Reserved picnic/event areas are currently available for reservations with guidelines.

**Premium Vendor | \$350 Annual Registration Fee**

- Your business will be listed on our Premium Vendor list given to customers making reservations
- Your business will be promoted via our social media platforms to over 33,000 followers
- Your business will be promoted via our website at [www.santeelakes.com](http://www.santeelakes.com) which registers over 900,000 views annually

**Preferred Vendor | \$150 Annual Registration Fee**

- Your business will be listed on our Preferred Vendor list given to customers making reservations for events

To Apply\*:

- Review and complete the Vendor Application. Incomplete applications will not be accepted.
- Please provide **proof of insurance**: \$1 million per occurrence/\$2 million aggregate General Liability (GL) with **Padre Dam MWD, 9300 Fanita Pkwy, and Santee CA 92071** listed as additional insured. A separate additional insured endorsement page is required, as well.
- Please include a copy of your **City of Santee business license** with the **completed application**.
- Please return the completed application to:  
Santee Lakes Recreation Preserve

Attention: Rebecca Capuchino  
9310 Fanita Parkway  
Santee, CA 92071

Or

Email to [rcapuchino@padre.org](mailto:rcapuchino@padre.org)

Sincerely,  
Rebecca Capuchino  
Park and Recreation Coordinator  
Santee Lakes Recreational Preserve  
619-596-3141 | [rcapuchino@padre.org](mailto:rcapuchino@padre.org)

Cc: Laura Koval, Director of Park and Recreation  
Enclosure: Section 9, Padre Dam MWD Rules and Regulation; Approved Vendor Application

\*Filling out the application does not guarantee approval (see the attached District Rules and Regulations for more details). Applications will be reviewed and must be approved by Santee Lakes. If approved, the permit will be effective on the date of issuance and is valid for the duration of the calendar year, expiring December 31. Vendors and their employees entering Santee Lakes are subject to the Day-Use Vehicle Parking fees. Trailers and extra vehicles are subject to the Day-Use Parking fee, as well. Refer to the section regarding fees and charges for current Day-Use Vehicle Parking fees. Vendors will relinquish their vendor status if they do not appear for the reserved event without a 72 hour notice. These vendors can re-apply as an Approved Vendor, subject to Staff discretion.

**ANY VENDOR NOT ON THE PREMIUM, PREFERRED, OR CAMPGROUND VENDOR LIST CONDUCTING BUSINESS AT SANTEE LAKES WILL NOT BE ADMITTED ENTRANCE ONTO THE PROPERTY.**

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